

**MAINE TOWNSHIP TOWN BOARD**  
**1700 Ballard Road**  
**Park Ridge, IL 60068**

AGENDA  
Budget Hearing for Road District  
Tuesday, May 28, 2019  
7:15 p.m.

1. Call meeting to order
2. Presentation and Approval of Road District Budget  
- Ordinance 2019-RB-1
3. Public comment
4. Adjournment

**MAINE TOWNSHIP ROAD DISTRICT  
BUDGET & APPROPRIATION ORDINANCE FOR 2019-2020  
ORDINANCE 2019 RB-1**

of the Town of Maine Road District located in the County of Cook, State of Illinois,  
for the fiscal year beginning March 1, 2019 and ending February 29, 2020

NOW BE IT ORDAINED by the Board of Trustees of the Town of Maine Road District, County of Cook, State of Illinois, in meeting assembled as follows:

SECTION 1: That the following budget containing an estimate of receipts and expenditures for the GENERAL ROAD FUND, PERMANENT ROAD FUND, EQUIPMENT AND BUILDING FUND, SOCIAL SECURITY FUND, INSURANCE FUND AND ILLINOIS MUNICIPAL RETIREMENT FUND is hereby adopted as the budget of this Road District for the fiscal year mentioned above and shall be in full force and effect from and after this date.

**1. GENERAL ROAD FUND**

BEGINNING BALANCE	March 1, 2019		\$1,280,295
ESTIMATED REVENUES			
Property Tax	\$800,000	\$ 800,000	
<b>TOTAL ESTIMATED REVENUES</b>		<b>\$800,000</b>	
<b>TOTAL ESTIMATED FUNDS AVAILABLE</b>			<b><u>\$2,080,295</u></b>
BUDGETED EXPENDITURES			
1.1. Administration		\$300,465	
1.2. Maintenance		\$450,500	
<b>TOTAL EXPENDITURES / APPROPRIATIONS</b>		<b>\$750,965</b>	<b><u>\$750,965</u></b>
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<i>Transfer of Funds to Equipment &amp; Building Fund</i>		<b>- \$150,000</b>	<b>- \$150,000</b>
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ENDING BALANCE	February 29, 2020		\$1,179,330
<b>TOTAL APPROPRIATIONS AND ENDING BALANCE</b>			<b>\$2,080,295</b>

## 1.1. ADMINISTRATION

### PERSONNEL

Salaries	\$64,000	
Health Insurance	\$153,800	
Life Insurance	\$1,200	
Dental Insurance	\$5,000	
<b>TOTAL PERSONNEL</b>	<b>\$224,000</b>	<b>\$224,000</b>

### CONTRACTUAL SERVICES

Alcohol and Drug Testing	\$540	
Payroll Service	\$4,500	
Accounting Services	\$2,500	
Conferences & Meetings	\$1,000	
Dues / Subscriptions	\$550	
Legal Services	\$12,000	
Mileage / Travel Expense	\$500	
Postage	\$175	
Printing / Publishing	\$6,000	
Telephone	\$6,500	
Training	\$400	
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>\$34,665</b>	<b>\$34,665</b>

### COMMODITIES

Office Supplies	\$1,500	
<b>TOTAL COMMODITIES</b>	<b>\$1,500</b>	<b>\$1,500</b>

### OTHER EXPENDITURES

Miscellaneous Charges	\$300	
Municipal Replacement Tax	\$35,000	
<b>TOTAL OTHER EXPENDITURES</b>	<b>\$35,300</b>	<b>\$35,300</b>

### CAPITAL OUTLAY

Office Equipment	\$5,000	
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$5,000</b>	<b>\$5,000</b>

### **TOTAL ADMINISTRATION**

**\$300,465**

## 1.2. MAINTENANCE

### PERSONNEL

Salaries	\$130,000	
Uniforms	\$3,000	
TOTAL PERSONNEL	\$133,000	\$133,000

### CONTRACTUAL SERVICES

Building Maintenance	\$4,000	
Equipment Leasing and Maintenance	\$85,000	
Utilities	\$9,000	
Rentals	\$3,000	
Tree Removal & Spraying	\$20,000	
Tree Replacement Program	\$1,000	
Landfill Charges	\$500	
Street Lighting	\$53,500	
TOTAL CONTRACTUAL SERVICES	\$176,000	\$176,000

### COMMODITIES

Gasoline / Oil	\$30,000	
Building & Operating Supplies / Material	\$7,000	
Maintenance Equipment & Small Tools	\$10,000	
Supplies (Equipment)	\$25,000	
Supplies for the Road	\$4,500	
Supplies for Snow Removal	\$65,000	
TOTAL COMMODITIES	\$141,500	\$141,500

### TOTAL MAINTENANCE

**\$450,500**

## 2. PERMANENT ROAD FUND

BEGINNING BALANCE	March 1, 2019	\$851,269
ESTIMATED REVENUES		
Property Tax	\$809,000	
TOTAL ESTIMATED FUNDS REVENUES	\$809,000	\$809,000
TOTAL ESTIMATED FUNDS AVAILABLE		
\$1,660,269		
BUDGETED EXPENDITURES		
PERSONNEL		
Labor	\$290,000	
TOTAL PERSONNEL	\$290,000	\$290,000
CONTRACTUAL SERVICES		
Maintenance (Roads)	\$405,000	
Drainage	\$10,000	
Engineering Services	\$40,000	
Landfill Charges	\$10,000	
Project Expenses	\$3,500	
TOTAL CONTRACTUAL SERVICES	\$468,500	\$468,500
COMMODITIES		
Supplies for the Roads	\$45,000	
TOTAL COMMODITIES	\$45,000	\$45,000
TOTAL EXPENDITURES / APPROPRIATIONS		<b><u>\$803,500</u></b>
ENDING BALANCE	February 29, 2020	\$856,769
TOTAL APPROPRIATIONS AND ENDING BALANCE		\$1,660,269

### 3. EQUIPMENT & BUILDING FUND

BEGINNING BALANCE	March 1, 2019	\$48,218
ESTIMATED REVENUES		
Property Tax	\$100,000	
Replacement Tax	\$73,033	
Less: Municipal Share	- \$35,000	
Road & District (Net)	\$38,033	\$38,033
Interest Income	\$3,618	
Other Income	\$55,780	
Permit Income	\$14,068	
TOTAL ESTIMATED REVENUES	\$211,499	\$211,499
TOTAL ESTIMATED FUNDS AVAILABLE		<u>\$259,717</u>
BUDGETED EXPENDITURES		
CAPITAL OUTLAY		
Equipment	\$225,000	
Building	\$15,000	
Off Site Storage	\$19,500	
TOTAL EXPENDITURES / APPROPRIATIONS	\$259,500	<u>\$259,500</u>
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<i>Transfer of Funds to Equipment &amp; Building Fund</i>	<b>\$150,000</b>	<b>\$150,000</b>
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ENDING BALANCE	February 29, 2020	\$150,217
TOTAL APPROPRIATIONS & ENDING BALANCE		\$259,717
4. SOCIAL SECURITY FUND		
BEGINNING BALANCE	March 1, 2019	\$55,293
ESTIMATED REVENUES		
Property Tax	\$38,625	
Interest Income	\$0	
TOTAL ESTIMATED REVENUES	\$38,625	\$38,625
TOTAL ESTIMATED FUNDS AVAILABLE		<u>\$93,918</u>
BUDGETED EXPENDITURES		
PERSONNEL		
Social Security Tax	\$37,500	
TOTAL EXPENDITURES / APPROPRIATIONS	\$37,500	<u>\$37,500</u>
ENDING BALANCE	February 29, 2020	\$56,418
TOTAL APPROPRIATIONS & ENDING BALANCE		\$93,918

5. INSURANCE FUND		
BEGINNING BALANCE	March 1, 2019	\$36,887
ESTIMATED REVENUES		
Property Tax	\$51,000	
Interest Income	\$0	
TOTAL ESTIMATED REVENUES	\$51,000	\$51,000
TOTAL ESTIMATED FUNDS AVAILABLE		<u>\$87,887</u>
BUDGETED EXPENDITURES		
PERSONNEL		
Workmen's Compensation	\$19,112	
Unemployment Insurance	\$535	
TOTAL PERSONNEL	\$19,647	\$19,647
CONTRACTUAL SERVICES		
General / Liability Insurance	\$38,019	
TOTAL CONTRACTUAL SERVICES	\$38,019	\$38,019
TOTAL EXPENDITURES / APPROPRIATIONS		<u>\$57,666</u>
ENDING BALANCE	February 29, 2020	\$30,221
TOTAL APPROPRIATIONS & ENDING BALANCE		\$87,887
6. ILLINOIS MUNICIPAL RETIREMENT FUND		
BEGINNING BALANCE	March 1, 2019	(\$154,888)
ESTIMATED REVENUES		
Property Tax	\$103,500	
TOTAL ESTIMATED REVENUES	\$103,500	\$103,500
TOTAL ESTIMATED FUNDS AVAILABLE		<u>(\$51,388)</u>
BUDGETED EXPENDITURES		
Early Retirement Incentive	\$1,000	
IMRF	\$60,000	
TOTAL PERSONNEL	\$61,000	\$61,000
TOTAL EXPENDITURES / APPROPRIATIONS		<u>\$61,000</u>
ENDING BALANCE	February 29, 2020	(\$112,588)
TOTAL APPROPRIATIONS & ENDING BALANCE		(\$51,388)
*Road Improvement Fund		\$400,000

Section 2: That there is hereby appropriated for Road District purposes:

FOR FISCAL YEAR ENDING 02/29/2020 BY FUND

1. GENERAL ROAD FUND	\$750,965
2. PERMANENT ROAD FUND	\$803,500
3. EQUIPMENT & BUILDING FUND	\$259,500
4. SOCIAL SECURITY FUND	\$37,500
5. INSURANCE FUND	\$57,666
6. ILLINOIS MUNICIPAL RETIREMENT FUND	\$61,000
TOTAL APPROPRIATIONS	\$1,970,131

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**\*Road Improvement Fund** **\$400,000**

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Section 3: That each total is divided among the several objects and purposes specified and in particular amounts stated for each fund respectively in Section 1 constituting the total appropriations in the amount of One million, nine hundred seventy thousand, one hundred thirty-one dollars (\$1,970,131) for the fiscal year March 1, 2019 to February 29, 2020, and that Section 2 shall be and is the annual Appropriation Ordinance of the Road District, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

Section 4: A certified copy of the Budget and Appropriation Ordinance must be filed with the Cook County Clerk within 30 days after adoption.

Adopted by the Board of Trustees of the Town of Maine in the County of Cook, State of Illinois in meeting assembled on the 28th of May 2019, pursuant to a roll call vote as follows:

BOARD OF TRUSTEES	AYE	NAY	ABSENT
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
Supervisor	_____	_____	_____
Highway Commissioner	_____	_____	_____
Township Clerk	_____	_____	_____

Maine Township Highway Department  
Fiscal Year 2019 Annual Resurfacing Project

Item	Description		Width (ft)	Length (ft)	Area (yards)	Cost
1	2019 Concrete Contract Budget					\$ 70,000
2	2019 Materials Contract Budget					\$ 45,000
3	Dee Road - Golf to Emerson	DP	38	1510	6376	\$ 95,633
4	Dee Road - Heathwood to Harrison	DP	30	1510	5033	\$ 75,500
5	Kathy Court	DP	26	397	1147	\$ 17,203
6	Ashley Drive	GV	20	1110	2467	\$ 37,000
7	Hazelwood Ln	GV	20	1610	3578	\$ 53,667
8	Thornberry Drive	GV	20	922	2049	\$ 30,733
9	Cherry	GV	20	2048	4551	\$ 68,267
10	Cherry Court	GV	20	476	1058	\$ 15,867
11	Cherry Circle	GV	20	345	767	\$ 11,500
Total =						\$ 520,370

Maine Township Highway Department  
Fiscal Year 2020 Annual Resurfacing Project

Item	Description		Width (ft)	Length (ft)	Area (yards)	Cost
1	2020 Concrete Contract Budget					\$ 80,000
2	2020 Materials Contract Budget					\$ 50,000
3	Poplar	GV	20	741	1647	\$ 24,700
4	Greenbriar	GV	20	1443	3207	\$ 48,100
5	Elder Ln	GV	26	982	2837	\$ 42,553
6	Elder Ct	GV	20	340	756	\$ 11,333
7	Fairlawn	GV	20	760	1689	\$ 25,333
8	Roder	GV	23	240	613	\$ 9,200
9	Wald	GV	24	250	667	\$ 10,000
10	Allison	GV	25	345	958	\$ 14,375
11	Gayle	GV	26	335	968	\$ 14,517
12	Julie	GV	24	1350	3600	\$ 54,000
13	Park	DP	28	1010	3142	\$ 47,133
14	Terrace	DP	27	1805	5415	\$ 81,225
15	Maple Ln - Barberry to Church	DP	30	410	1367	\$ 20,500
16	Maple Ln - Hollyberry to Oaks	DP	30	335	1117	\$ 16,750
Total =						\$ 549,720

Maine Township Highway Department  
Fiscal Year 2021 Annual Resurfacing Project

Item	Description		Width (ft)	Length (ft)	Area (yards)	Cost
1	2021 Concrete Contract Budget					\$ 80,000
2	2021 Materials Contract Budget					\$ 50,000
3	Dee - Emerson to Church	DP	38	1360	5742	\$ 86,133
4	Dee - Ballard to Dempster	DP	38	1320	5573	\$ 83,600
5	Bobbi	DP	20	510	1133	\$ 17,000
6	Robin	DP	30	1340	4467	\$ 67,000
7	Rancho	DP	22	605	1479	\$ 22,183
8	Meadow - Central to Harrison	DP	22	1700	4156	\$ 62,333
9	Meadow - Emerson to Noel	DP	30	870	2900	\$ 43,500
10	Alexis Ct.	DP	25	405	1125	\$ 16,875
Total =						\$ 528,625

Project Totals                      81581      \$      1,598,715



**Peter Gialamas**

Clerk

**Supervisor**  
Laura J. Morask

**Clerk**  
Peter Gialamas

**Assessor**  
Susan Moylan Krey

**Highway Commissioner**  
Walter Kazmierczak

**Trustees**  
Kimberly Jones  
David A. Carrabotta, Esq.  
Claire R. McKenzie  
Susan Kelly Sweeney

**General Offices**  
1700 Ballard Road  
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847-297-2510  
847-297-1335 Fax

**Highway Department**  
1401 Redeker Road  
Des Plaines, Illinois 60016  
847-297-5225  
847-297-8723 Fax

**CERTIFICATION OF ADOPTION OF MAINE TOWNSHIP ROAD  
DISTRICT BUDGET AND APPROPRIATION ORDINANCE**

May 28, 2019

**CERTIFICATE**

I, Peter Gialamas, being the duly elected Clerk of the Town of Maine in the County of Cook, State of Illinois, do hereby certify that I am the keeper of the books and records of the aforesaid Town, and that the attached is a correct and complete copy of the Ordinance 2019-RB-1 of the Board meeting duly convened and held on the 28<sup>th</sup> day of May, 2019.

\_\_\_\_\_  
Town Clerk

SEAL